



KING COUNTY
ADVANCED PRACTICE NURSE SPECIALIST
PUBLIC HEALTH – SEATTLE & KING COUNTY
OFFICE OF THE DIRECTOR/CHRONIC DISEASE COALITION
Hourly Rate Range: \$26.85 – \$36.84
Job Announcement: 05MH4982
OPEN: 2/28/05 CLOSE: 3/7/05

WHO MAY APPLY: This Term Limited Temporary (TLT) position is open to qualified candidates.

WHERE TO APPLY: Required forms and materials **must** be sent to: **Nursing Administration, 999 3rd Avenue, Suite 900, Seattle Washington, 98104.** Application materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED) May be faxed to **Nursing Administration** (206) 205-6236. Contact Lorrie Alfonsi (206) 205-0932 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

FORMS AND MATERIALS REQUIRED: A [Public Health-Seattle & King County Nursing employment application form, data sheet](#), and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

WORK LOCATION: Wells Fargo Center, 999 Third Avenue, Suite 500, Seattle, WA 98104

WORK SCHEDULE: This full time TLT position is overtime eligible. It works a 40 hour work week; Monday through Friday; some rotating evenings and weekends. The normal schedule is 8-5.

DURATION: This Term-Limited Temporary position is benefit eligible and has an expiration date of December 31, 2007.

POSITION SUMMARY: The focus of this position is to:

- Work with Steps staff and partners to coordinate and support linkages across Steps programs and conditions
- Provide clinical technical advice to community health workers and assist them in coordinating care with medical providers
- Provide technical assistance to medium-size employers for developing worksite health promotion and chronic disease management activities.

PRIMARY JOB FUNCTIONS INCLUDE:

- Provide clinical support to the Community Health Workers
- Develop and implement systems to facilitate cross program coordination and referrals. Develop strategies to integrate Steps-related activities of Steps programs and subcontractors and work with Steps members to implement these strategies. Strategies might include sharing of program resources and materials, sharing of program/client data, cross-referral of clients

- Provide technical assistance to programs on the clinical and public health aspects of Steps conditions, including provision of guidelines, client education materials, review of protocols and educational messages, etc.
- Develop a single access/triage line (and maybe web-based directory) to link people with Steps conditions to Steps programs and community resources
- Provide technical assistance to Steps programs to promote culturally competent services and policies
- Link Steps programs to other related community resources and activities using similar methods
- Increase awareness of Step activities among other community agencies and institutions with overlapping interests and promote coordination
- Coordinate and create linkages between worksite wellness coordinators and Steps and link worksite programs to Steps and community resources
- Provide technical assistance to medium size employers for developing worksite programs that address Steps conditions.

QUALIFICATIONS:

- Advanced knowledge in the following areas is required: public health nursing process and principles;
- Community organization and coalition building; critical and analytical thinking; leadership
- Data management including collection, analysis and interpretation of public health data
- Interpersonal skills.
- Knowledge of the following is required:
 - Multicultural and interdisciplinary coalition building;
 - Adult learning principles;
 - Needs assessment process at the systems and community levels;
 - Washington State law relating to nursing care (WAC 18.79) and federal health care regulations;
 - Historical development, structure, and interaction of public health and individual health
 - Health promotion; risk assessment; education techniques and principles;
 - Community, professional and educational resources; professional ethics; health status indicators and variability within populations;
 - Health promotion and disease prevention principles;
 - Basic research methods; community resources and health networks
- Skills required are in the following areas:
 - Management information systems;
 - Grant writing; program management; organizational; communication (oral and written);
 - Time management
 - Budget management
 - Crisis intervention
 - Presentations; facilitation;
 - Investigation processes; consultation;
 - Maintaining and establishing working relationships with diverse populations.

Licensing/Certification Requirements:

- Washington State license as a Registered Nurse, in good standing; Bachelor's of Science, Nursing (BSN) Degree from a National League of Nursing accredited nursing school or the equivalent; Master's degree in nursing, public health or a related field and/or extensive training and experience in a relevant specialty area of nursing.
- Washington State Driver's License or the ability to arrange transportation to work locations with limited or no public transportation services.

DESIRED QUALIFICATIONS:

- Advanced knowledge of community-based chronic disease program(s)
- Knowledge of chronic disease prevention and management best practices at population and clinical levels;
- Advanced knowledge of the three STEPS conditions;

NECESSARY SPECIAL REQUIREMENTS:

- The selected candidate must pass a through background investigation.
- Must pass licensure review and a pre-employment physical.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law
- Employees are required to adhere to OSHA/WISHA guidelines including but not limited to completing their mandatory trainings on time

UNION MEMBERSHIP: WSNA

SEQUENCE NUMBER: 80-8325-9361